

10A NCAC 13B .1906 POLICIES AND PROCEDURES

The governing board shall assure written policies and procedures which are available to and implemented by staff. These policies and procedures shall cover at least the following areas:

- (1) admissions;
- (2) dietary;
- (3) discharges with physician orders and patients or residents leaving against physician advice;
- (4) gratuities and solicitation which at a minimum shall provide that no owner, operator, agent or employee of a facility nor any member of his family shall accept a gratuity directly or indirectly from an patient or resident in the facility or solicit for any type of contribution;
- (5) housekeeping;
- (6) infection control which must include, but shall not be limited to, requirements for sterile, aseptic and isolation techniques; and communicable disease screening including, at a minimum, annual tuberculosis screening for all staff and inpatients of the facility;
- (7) maintenance of patient medical or health care records including charging or record keeping;
- (8) orientation of all facility personnel;
- (9) patient or resident care plans, treatment and other health care or nursing care, including but not limited to all policies and procedures required by rules contained in this Subchapter;
- (10) patients' or residents' rights;
- (11) physical evaluation for residents and patients at least annually;
- (12) physician services and utilization of the individual's private physician;
- (13) procurement of supplies and equipment to meet individual patient care needs;
- (14) protection of patients from abuse and neglect;
- (15) range of services provided;
- (16) recording and reporting to the department of accidents or incidents occurring to patients in any part of the facility and maintenance of such reports or records;
- (17) rehabilitation services;
- (18) release of medical record information;
- (19) screening and reporting communicable disease to the local health department; and
- (20) transfers.

*History Note: Authority G.S. 131E-79;
Eff. February 1, 1986;
Amended Eff. March 1, 1990;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 22, 2017.*